



**Committee:** STANDARDS COMMITTEE  
**Date:** WEDNESDAY, 5 DECEMBER 2018  
**Venue:** LANCASTER TOWN HALL  
**Time:** 6.10 P.M.

## **A G E N D A**

1. **Apologies for Absence**

2. **Minutes**

Minutes of meeting held on 13 August, 2018 (previously circulated).

3. **Items of Urgent Business authorised by the Chairman**

4. **Declarations of Interest**

To receive declarations by Members of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Members should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Members are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

5. **Exclusion of the Press and Public**

The Committee is recommended to pass the following recommendations in relation to the following items:-

"That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item(s) of business, on the grounds that it could involve the possible disclosure of exempt information, as defined in paragraph 1 of Schedule 12A of that Act."

Members are reminded that, whilst the following item(s) have been marked as exempt, it is for Committee itself to decide whether or not to consider each of them in private or in public. In making the decision, Members should consider the relevant paragraph of Schedule 12A of the Local Government Act 1972, and also whether the public interest in

maintaining the exemption outweighs the public interest in disclosing the information. In considering their discretion Members should also be mindful of the advice of Council Officers.

6. **Complaint 5/18** (Pages 1 - 18)

Report of the Monitoring Officer

7. **Investigation into Data Breach** (Pages 19 - 132)

Report of the Deputy Monitoring Officer

**ADMINISTRATIVE ARRANGEMENTS**

(i) **Membership**

Councillors

Councillors Tracy Brown (Chairman), Jon Barry (Vice-Chairman), Nathan Burns, Colin Hartley, Roger Mace, David Whitaker and Peter Yates

(ii) **Substitute Membership**

Councillors

Councillors Dave Brookes (Substitute), Claire Cozler (Substitute), Nigel Goodrich (Substitute), Margaret Pattison (Substitute) and Peter Williamson (Substitute)

(iii) **Queries regarding this Agenda**

Please contact Liz Bateson, Democratic Services - telephone 01524 582047, or email [ebateson@lancaster.gov.uk](mailto:ebateson@lancaster.gov.uk).

(iv) **Changes to Membership, substitutions or apologies**

Please contact Democratic Support, telephone 582170, or alternatively email [democraticsupport@lancaster.gov.uk](mailto:democraticsupport@lancaster.gov.uk).

SUSAN PARSONAGE,  
CHIEF EXECUTIVE,  
TOWN HALL,  
DALTON SQUARE,  
LANCASTER, LA1 1PJ

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